

Our Ref ADM/PICOT

Date 01st/04/2019

Your ref.....

JOB OPPORTUNITY

PICOT BACKGROUND

Partners in Community Transformation (PICOT) is a non-profit making local Non-Governmental Organization registered with National NGO Board with registration number 10147 and operating in Koboko, Maracha and Arua Districts at the moment. PICOT was formerly known as Koboko Youth in Development (KOYID) founded in 2005 as a Community Based Organization (CBO) by a group of progressive youth who felt concerned about the development needs and challenges affecting the youth, women and the communities of Koboko District and West Nile at large. PICOT's core thematic areas include Holistic Health Promotion, Education and Skills Development, Livelihood and Environment, Humanitarian Response and Organizational Capacity Development with the integration of other cross cutting areas of Gender, Human Rights and Governance in both development and humanitarian work.

Since then PICOT strives at creating meaningful platforms for youth, women, people with disabilities and entire community to participate in community affairs. As such, in all its undertakings, PICOT works in close cooperation with Local Governments and development partners in supporting community driven development initiatives.

To carry out its mandate effectively and to have greater impact, PICOT has developed its vision, mission and motto as a guide in program interventions and activities as noted below.

Vision Statement: Holistically Transformed lives of marginalized Communities

Mission Statement: Working with communities and development partners to identify, mobilize and utilize the available resources for sustainable development

Motto: Inspiring Communities to Transform Lives

Core value, principles and beliefs

1. Voluntarism, 2. Team work, 3. Inclusiveness, 4. Accountability,
5. Transparency, 6. Partnership.

PICOT has received funds to expand the scope and scale up her HIV/AIDS intervention to the refugee and host community of Rhino camp, Omugo and Rhino camp extension in Arua District.

PICOT will be working directly with the selected 'High volume' health facility to increase access to comprehensive HIV/AIDS prevention and care through increased awareness, referrals and linkages, access and utilization of services along the continuum of care for both the refugee and host community

Therefore, PICOT hereby invites applications from competent, qualified and ready to teach individuals to join its dynamic and result oriented team.

JOB DESCRIPTION

- Position:** Project Officer/HTS focal person (01)
- Work Station:** Omugo/Rhino camp
- Reports to:** Field Office Coordinator
- Classification:** 6 months (Contract), full-time (Renewable subject to availability of funding)

General Summary:

The Project Officer shall provide technical support to the social worker, expert clients/VHTs and linkage assistants to provide psycho- social interventions, HIV testing, Linkage and referrals of HIV clients, their families and community members to the health facilities. They will also support ART services and offer home based counselling and testing.

Duties and Responsibilities:

- Mentor linkage assistants and expert clients/VHTs in provision of quality and comprehensive HIV counselling services according to the current MoH guidelines.
- Support identification, ART initiation, monitoring and follow up of clients diagnosed in the community and at supported facilities.
- Proactive follow up of clients

- 12 months on ART cohort
- for TB treatment completion
- MDR
- PMTCT mothers and children attending EID clinics
- Support the establishment and maintaining of peer support groups such as adolescent support groups, post-test clubs, family support groups and facilitating caregiver meetings.
- Support quality counselling for adherence support, disclosure for PLHIV's and ART initiation.
- Establish and functionalize the community Medicines refill centers in the project catchment area
- Support adolescents transit through the stages of adolescence smoothly.
- Provide home based counselling and testing as well as support the families living with HIV.
- Follow up HIV positive clients for linkage to care, missed appointments and those who are lost to follow up.
- Support HIV counselling and testing at integrated outreaches and Community service points.
- Support community interventions and linkage of vulnerable PLHIV to community organizations and OVC services.
- Support the compilation of program reports and preparation of monthly reports.
- Other duties as may reasonably be assigned from time to time.

Education Requirements:

- A minimum of diploma in clinical medicine, nursing/midwifery, Lab Technologist and registration with the practitioners council ie nurses' council.
- Training in Comprehensive HIV & HIV counseling certificate is an added advantage

Required experience and skills

- A minimum of 2 year experience working in a fast pace comprehensive HIV/AIDS programing environment.
- Mentorship skills
- Counseling skills
- Communication skills
- Computer skills on Microsoft word
- Must be willing to travel and provide care services in the community
- Willingness to work and live in refugee camp or rural areas is required.

Position: Social worker (01)
Work Station: Omugo/Rhino camp
Reports to: Project officer
Classification: 6 months (Contract), full-time (Renewable subject to availability of funding)

General Summary:

The Social worker supports the project officer in providing technical support to the expert clients and linkage assistants to provide psycho- social interventions, HIV testing, Linkage and referrals of HIV clients, their families and community members to the health facilities. They will also support ART services and offer home based counselling and testing.

Duties and Responsibilities:

- Guide expert clients on community intervention
- Conduct home based counseling
- Support community service point(s)
- Coordinate community interventions with help of linkage and referral assistance
- Compile activity, monthly and quarterly summary reports
- Follow up of clients
- Ensure referral activities are well documented
- Advocate for client to meet needs across the continuum of care
- Conduct quality assurance
- Perform any other task from time to time as may be assigned by supervisor

Education Requirements:

- A minimum of diploma in any medical/Health related field or social works.
- Training in Comprehensive HIV care & HIV counseling certificate is an added advantage

Required experience and skills

- A minimum of 1 year experience working in HIV/AIDS related field.
- Mentorship skills
- Counseling skills
- Communication skills

- Computer skills on Microsoft word
- Must be willing to travel and provide care services in the community
- Willingness to work and live in refugee camp or rural areas is required

Position: Linkage and referral assistant (03)

Work Station: Omugo/Rhino camp

Reports to: Project officer

Classification: 6 months (Contract), full-time (Renewable subject to availability of funding)

General Summary:

The Linkage and referral assistant will seat at the health facility referral desk and will bear the responsibility to verify that the clients/patients reached their referral points and their needs were met, or if not, the reason and next steps

Duties and Responsibilities:

- Register all referral cases into the referral register
- Collect all feedback receipt and complete the outcome column in the referral register
- Ensure that referring organization has received the feedback at the appropriate time
- Track patients incase feedback was not received after 4-week period, this will be done through phone calls or emails and again record the findings in the referral register
- Compilation of the monthly summary report and present to the committee that deals with referrals.
- Establish partnership with client that can be long-term, based on client’s needs.
- Identifies client needs and refer them for services.
- Refers client for treatment and services, follow up with client and document referral activities
- Advocates for client to meet needs across the continuum of care.
- Conducts quality assurance.

Education Requirements:

- UACE or any certificate in Nursing, public health or HIV/AIDS related courses.

Required experience and skills

- Documentation skills

- Counseling skills
- Communication skills.
- Must be willing to travel and provide care services in the community
- Willingness to work and live in refugee camp or rural areas is required.

APPLICATION:

Application letters should be addressed to **The Executive Director, Partners in Community Transformation P.O Box 82 Koboko**, accompanied with updated Curriculum Vitae indicating 3 work-related referees, plus copies of relevant certificates, should be emailed to jobs@picot.or.ug or hand delivered to PICOT Office Koboko behind Koboko Municipal council **Not later than Friday 12th April 2019 by 5:00PM**

NB: Include the Job Title in the subject line

Only short listed candidates will be contacted

People from the implementation area and women are encouraged to apply.
PICOT is an equal opportunity employer