Date: 29/05/2020

ANNOUNCEMENT
EMPLOYMENT OPPORTUNITIES
Partners in Community Transformation (**PICOT)**
Location: Plot 9/11 Ben Ezama Road, Box 82 Koboko Municipality

Northern Uganda Resilience Initiative **(NURI)** seeks to recruit, 13 qualified and dedicated Agricultural Extension Officers and 1 Agricultural Extension Supervisor to support its Implementing Partner: **Partners in Community Transformation (PICOT)** based at Koboko. PICOT has its main office at Plot 9/11 Ben Ezama Road, Box 82 Koboko Municipality.

The following positions are available for immediate filling:

Category	Position	Reports to	Vacancies	Location
A	Agricultural Extension Supervisor (AES)	Executive Director	01	Koboko – various sub-counties
B	Agricultural Extension Officer (AEO)	Agricultural Extension Supervisor (AES)	13	Koboko

DANIDA is funding NURI (Northern Uganda Resilience Initiative) programme, which is implemented in Arua, Madi Okollo, Moyo, Obongi, Adjumani, Nebbi, Pakwach, Zombo and Koboko districts in West Nile from 2019 to 2022. In Koboko District, the Climate Smart Agriculture output of the programme is implemented by PICOT.

NURI programme main target is to make farming communities more resilient to climate change and increase the average value of agricultural production for participating farmers in supported areas of Northern Uganda, including for refugees and host communities.

In Koboko district, NURI is providing extension supporting to **195** farmer groups with a strong focus on Climate Smart Agriculture (CSA). NURI is being implemented in close cooperation with Koboko District Local Government.

HOW TO APPLY
a.   Online applications

Interested applicants are advised to visit NURI website link: http//www.nuri.ag (vacancies), download and fill the NURI Application for Employment Form. Applications shall be submitted online to Email: recruitment@nuri.ag and copy : vacancy@picot.or.ug

OR.   Hand-delivered applications

Hand-deliver downloaded, filled application form to PICOT offices in Koboko Municipality to the **Executive Director**

Kind note;
- Online applications, please indicate in the **subject area of your email, the position** you are applying for at PICOT.
- Only duly completed application forms shall be accepted and considered for review.
- Do **NOT** attach any documents like CVs and Academic documents**.**

Closing date: **Friday 19th June,2020** (3 weeks from date of announcement)
NB: Only candidates meeting the minimum qualifications shall be contacted for interviews.

Disclaimer:
Neither NURI - Coordination Function nor any of its implementing partners request or require any fees for job opportunities across its Programme. Whoever pays any such does so at their own risk. NURI shall not be liable in anyway. The public is encouraged to report any such illicit solicitation to the police and NURI Programme authorities. Locals are highly encouraged to apply.

JOB DESCRIPTION (Terms of Reference)

Agricultural Extension Supervisor (AES)
AES is responsible for supervising AEOs in selection, training and follow up of farmer groups

Duties
- Supervise the selection of farmer groups and endorsement from sub county chief.
- Allocate work to AEOs and lead in planning monthly activities with clearly set targets.
- Supervise the work of AEOs by going regularly to the field.
- Review training reports from the AEOs.
- Prepare monthly, quarterly and annual progress reports on agricultural training
- Ensure AEOs keep all the necessary records e.g. trainings, input distribution etc.
- Review and collate all data collected by AEOs for completeness, accuracy and reliability
- Plan and participate in open days.
- Plan and participate in capacity building activities for organization staff.
- Initiate procurement related to the agricultural training activities.
- Work closely with sub county authorities to ensure they are informed about NURI programme activities.
- Work closely with the district and sub-county production departments to ensure farmer training is coordinated with similar interventions.
- Support the Coordinator in organizing quarterly monitoring by DEC and LLG
- Plan and participate in the weekly radio programs
- Advise management on staff performance and initiate disciplinary action if necessary
- Perform any other duties as assigned.

Education and experience
- A university degree in Agriculture or Crop Production from a reputable institution
- Minimum three years' work experience in agricultural extension.
- Experience in supervision of extension staff will be an added advantage
- Technical skills in program planning and implementation.
- Fluency in English and a relevant local language.
- Basic computer skill i.e. MS Office.
- A valid motorcycle riding permit is a must.

JOB DESCRIPTION (Terms of Reference)

Agricultural Extension Officer (AEO)

The AEO is responsible for the selection, training and follow up of farmer groups.

Duties
- Conduct selection of the farmer groups as per NURI guidelines.
- Guide farmer groups in enterprise selection and preparation of production and marketing plans.
- Identify training needs and conduct training of farmer groups
- Establish demonstrations for hands-on learning
- Carry out individual farmer visits to provide tailored advisory service.
- Keep record of farmer groups' trainings and other information related to each group.
- Conduct periodic assessments of progress of farmers and training needs.
- Guide farmer groups on marketing activities.
- Collect production and marketing data.
- Distribute inputs to farmers in accordance with established guidelines
- Organise and participate in farmer open days.
- Link the farmer groups to other services including SRHR under the WAY programme and VSLA
- Prepare monthly activity plans and Progress reports

Education and Experience
- A diploma in Agriculture or Crop Production.
- Minimum 2 years' work experience in agricultural extension.
- Technical skills in program planning and implementation.
- Fluency in English and a relevant local language.
- Basic computer skill i.e. MS Office.
- A valid motorcycle riding permit is a must.